

Appendix 1, D 06-04 Seed Potato Tuber Quality Management Program (SPTQMP) 5th Revision

Application for a Licence to Use Seed Potato Certification Tags and Record of Bulk Movement for Seed Potatoes

Name of grower(s) in control of the Farm Unit(s): _____

Name of Farm Unit(s): _____

Farm Unit Number(s): _____

Telephone No.: _____

General conditions for a *Licence to Use Seed Potato Certification Tags and Record of Bulk Movement for Seed Potatoes*:

1. The only functions a grower may designate representatives to perform on their behalf are: requesting *Seed Potato Certification Tags* (CFIA/ACIA 1370, CFIA/ACIA 2111, CFIA/ACIA 2113) (seed potato tags) and *Records of Bulk Movement for Seed Potatoes* (CFIA/ACIA 2343) (RBMs); perform tuber inspections: complete and issue seed potato tags: complete and issue RBMs: and fulfill other documentation requirements.
2. Only the grower and his designated representative(s) may complete or issue seed potato tags and RBMs under the conditions of the licence.
3. The grower must make proper use of CFIA supplied seed potato tags and RBMs.
4. The grower must have all required laboratory test results for the farm unit as per the Directive D-97-12 *Seed potato certification program – Bacterial ring rot testing program for field grown seed potatoes* and all results for the farm unit must show that the pathogen causing BRR was not detected prior to issuing seed potato tags or RBMs and or prior to movement of any seed potatoes.
5. When shipping seed potatoes domestically, the grower may only issue Seed potato tags and RBMs for potatoes of a registered variety or garden variety as per D-98-04 - Seed Potato Program – Certification of Garden Potato Varieties in Canada.
6. Prior to the issuance of documentation associated with a seed lot, the licensed grower must determine the eligibility of the seed potato lot through a documented shipping point tuber inspection verifying compliance with the standards for tubers and packaging requirements in accordance with the *Seeds Regulations* Part II and the seed potato tuber grade sizes or the grade size specified in the written purchase agreement.

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7. The grower or designated representatives must remove all certification seed potato tags if they are affixed to packages determined not to meet the standards for tubers and packaging requirements in accordance with the *Seeds Regulations* Part II and the seed potato tuber grade sizes or the grade size specified in the written purchase agreement.
8. The grower or designated representatives must not complete any RBMs for a shipment until it is determined that the seed potatoes meet the standards for tubers, packaging and disinfection requirements in accordance with the *Seeds Regulations* Part II and the seed potato tuber grade sizes or the grade size specified in the written purchase agreement.
9. The grower or designated representative must collect all tuber samples as outlined in the PI-009 Inspection Procedure Seed Potato Tubers.
10. The grower or designated representative must record and sign the tuber inspection results and on a Seed Potato Tuber Inspection Report or similar form that has been pre-approved by the CFIA.
11. The grower must maintain all documentation specified in section 4.4 of Directive D-06-04 Seed Potato Tuber Quality Management Program (SPTQMP) for a period of 10 years. If the grower chooses to use their own forms for record keeping, as a minimum, the forms must collect the equivalent information as the forms supplied by the CFIA.
12. The grower or a designated representative shall retain a sample from each batch of seed potato tags printed. The sample tag must be proofread, initialed, and dated by the grower or designated representative prior to affixing any printed seed potato tags to seed potato containers of the respective seed lot and shipment.
13. The grower or a designated representative shall provide all information when completing RBMs including the variety, class, quantity, certification number, size, vehicle number, purchaser's name, purchaser's address, name of grower or designated representative and address of the grower or designated representative.
14. The grower or a designated representative shall sign all completed RBMs.
15. The grower or a designated representative shall provide all information when completing seed potato tags including the class, variety, size, date, and certification number.
16. All un-issued seed potato tags or RBMs, whether new, spoiled, voided, removed, or otherwise, shall be retained by the grower and shall only be destroyed by or under supervision of the CFIA.
17. The grower must make all required documentation available to the CFIA upon request.
18. The grower or a designated representative shall contact the CFIA immediately if any quarantine or regulated non-quarantine pests listed in Appendix 3, D-06-04 of this directive are detected or suspected, prior to any further shipment from the farm unit.

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19. If the licence is suspended, the grower or designated representative shall not issue seed potato tags or RBMs in association with the SPTQMP until written notification is received from the CFIA indicating the suspension of the licence has been removed or the licence is reissued by the CFIA.
20. Any seed potato tags and/or RBMs must be returned to the CFIA upon request.
21. The grower's designated representatives must be sufficiently trained to meet the conditions of the licence for all areas of the program where the designated representative will be involved. Furthermore, any actions taken by the grower's designated representatives in respect of the licence must conform to the conditions specified.
22. The grower must make the PI-009 available and must communicate program changes and updates to their designated representatives.
23. The grower must immediately notify the CFIA of any change in the status of designated representatives for the farm unit, or the designation of new representatives.
24. The grower must contact the local CFIA office prior to the commencement of domestic shipping and once domestic shipping has been completed for the shipping season.
25. The grower must provide the CFIA with access to any record, location, property or premises where any activities under this licence are being carried out to verify compliance with the conditions of the licence.
26. The grower shall provide all reasonable assistance to verify compliance with the conditions of the licence.

Dated _____ 20____ at _____, Province of _____

Grower(s) Signature: _____

FOR CFIA USE ONLY

CFIA Inspector reviewing application: _____

Signature: _____ Date: _____

Recommended: YES NO

CFIA - RPO or Supervising Inspector: _____

Signature _____ Date: _____

Application Approved: YES NO